

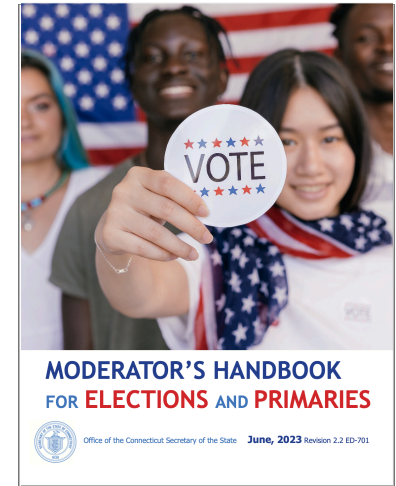
It is **your responsibility** to ensure that pollworkers are performing their duties correctly and efficiently throughout the day. Constantly review what's happening to ensure that your polling place meets these criteria:

# LEGAL • ORDERLY ACCURATE

The Moderator is the head authority at the polling place!

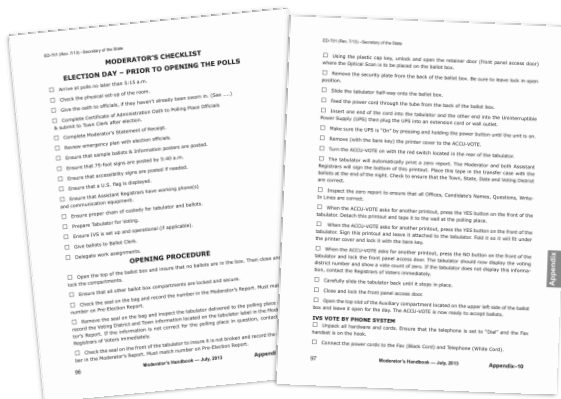
# Handbook

- Official guidance from Secretary of State on election laws and how they apply to polling places
- Review prior to each election and have printed copy available at polls (should be provided by Registrars)
- Separate handbooks for absentee counting, auditing
- Last updated 2023
- Available online at [tinyurl.com/cthandbooks](https://tinyurl.com/cthandbooks)



# Checklist

- Checklist can be found in the Moderator's Handbook Appendix (beginning on page 96)



# Major Updates to Laws Not Included in Handbook

- Voters may not be challenged on the basis of their status as a paroled felon
- Election day registration now permitted at multiple locations in each town
- Voter apparel now only considered electioneering if it features a candidate name/likeness
- Early voting – full training forthcoming from state, new state voter registration system in 2024

# Before Election Day

- Must receive training from your town Registrars
- Review moderator’s handbook, emergency plan
- Pick up election materials (keys, voter list, Moderator’s Return) and receive oath from Registrars after 5pm from Town Hall
- Voting equipment delivered / polling place set up (may be performed by you, depending on town)

Pages A2, B1-B2, C1

# Opening the Polls

- **The polls open at 6:00am SHARP**
  - Arrive by 5:15am to complete setup
  - Moderator swears in officials and reviews emergency procedures and late-arriving info from Registrars / state
  - Ensure that voters are able to begin checking in and vote their ballots at 6:00 regardless of staff or equipment problems
  - Solving problems: missing workers, building locked, tabulator broken, etc.
    - Follow emergency plan
    - Contact ROV / authorities
    - Recruit as needed

Pages D1-D5

## Layout of the Polling Place: **Accessibility**

- Ensure directional signage is posted
- 2 accessible parking spots must be marked
- Test functioning of accessible voting equipment



Page A4

## Layout of the Polling Place: **Privacy Zone**

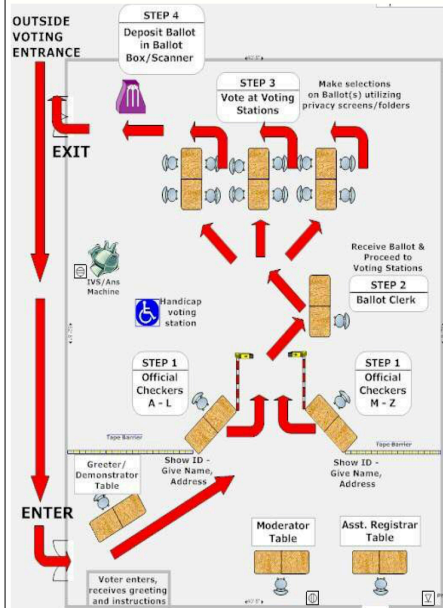
- Post signage 75 feet from every outside entry door
- No signage or campaigning in that area – monitor throughout the day
- Electioneering restrictions apply everywhere in building
- Increased privacy expectation in “non public” area of polling place beyond checker station



Page A4

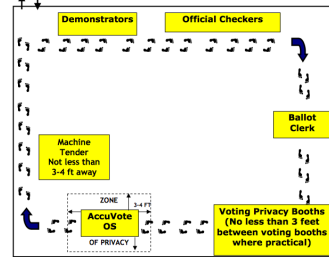


## Layout of the Polling Place: **Sample Floor Plans**



- The entire polling place must be visible to all pollworkers / electors
- Ensure orderly / logical flow using signage and instructions by poll workers as needed

Single Entrance/Exit Setup



Pages A5-A8

## Layout of the Polling Place: **Demonstrator Station**



Posted at entrance for all voters:

- Sample Ballot
- Ballot Instructions
- Ballot Question Texts
- Voter Bill of Rights
- Provisional Ballot Info
- Zero Tapes / Results

Available only on request:

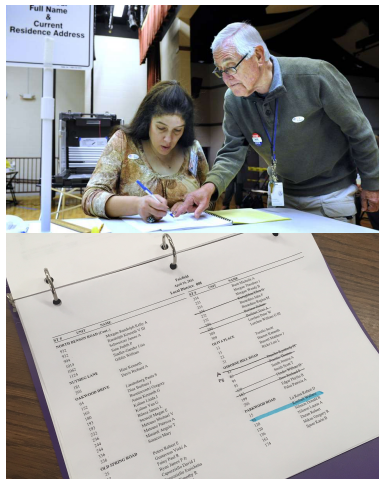
- DVD Instructions ("demonstrator device") <https://tinyurl.com/CTDemonstratorVideo>
- Write-in candidates list

Other site requirements:

- US Flag
- Clock (use for open/close time)

Page A6

## Layout of the Polling Place: **Checker's Table(s)**



- Books divided by street name / letter
- Signage to direct voters to correct line
- "ID Requirements" sign posted

Page A6

## Layout of the Polling Place: **Ballot Clerk's Table**



Supplies:

- Privacy Folders
- Voting Instructions
- Spoiled Ballot Pen / Envelope

Procedures:

- Count and inspect ballot packages
- Open a single package at a time
- Alert Moderator of errors, defects, or possible shortages

Page A6

## Layout of the Polling Place: **Split Districts**

- Any situation where you are distributing multiple ballot types with different candidates (two party primary, two voting districts at one location)
- Requires multiple / separate moderator return for each ballot
- Take special care in line management, room arrangement, and ballot distribution
- Impossible to fix after voters have received and cast wrong ballots



Page A6

## Layout of the Polling Place: **Voting Booths**

- Space/arrange booths to ensure voter privacy
- Minimum of one booth at wheelchair height
- Establish area for accessible voting



Page A5

## Layout of the Polling Place: **Tabulator Area**

- Mark a “privacy zone” 3-4 feet from tabulator to protect voters from others seeing their ballots
- Station Tabulator Tender 4 feet away so they can monitor machine without seeing ballots



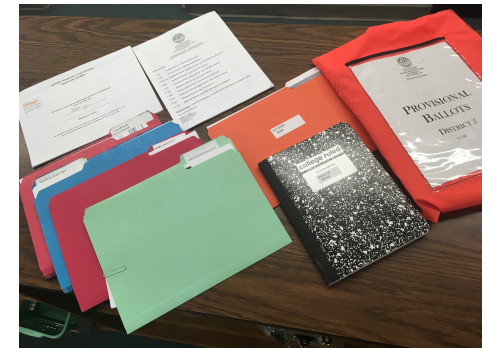
Page A6

## Layout of the Polling Place: **Assistant Registrar Table**

- Stationed convenient to Official Checkers
- Should not be positioned in or beyond voting booths

### **Supplies**

- Inactive List
- Street Guide
- Phone(s)
- Forms



Page A6

# Who are the Election Officials?

Position	Number	May be 16/17 year old	Must live in town	Must be party/slate matched
Moderator	1	No	No	N/A
Assistant Registrar	2	No	<b>Yes</b>	<b>Yes</b>
Official Checker	1-2 per line	<b>Yes</b>	No	No
Ballot Clerk	1-2	<b>Yes</b>	No	No
Tabulator Tender	1-2	<b>Yes</b>	No*	No
Demonstrator	0-1	No	No	N/A
Absentee Ballot Counter	2	No	<b>Yes</b>	<b>Yes</b>
Others	As Needed	No	No	No

Must be registered to vote in CT with exception of 16-17 year olds

\* Tabulator tenders must be elector in town unless Registrars designate two shifts

**Pages A1-A2**

# All Election Officials' Duties

- Must act in a non-partisan manner
  - Cannot assist campaigns or parties
  - No direction to voters on who/what to vote for
  - (Suggested) refrain from political discussions
- Treat co-workers and electors with respect
- Assist any elector who needs / requests assistance
- Protect the right of voters to vote independently, privately, and free of influence / coercion

**Pages B1-B2**

# Moderator's Duties

- Must maintain State Certification (course, plus test, every four years; “Clarity Election Training” at least once)
- Supervises other Election Officials – responsible for everything that happens in the polling place
- Suppress disorder
- Advise voters with problems
- Consult with handbook and/or Registrars on complex problems before turning a voter away

**Pages B3-B5**

# Breaks and Absences

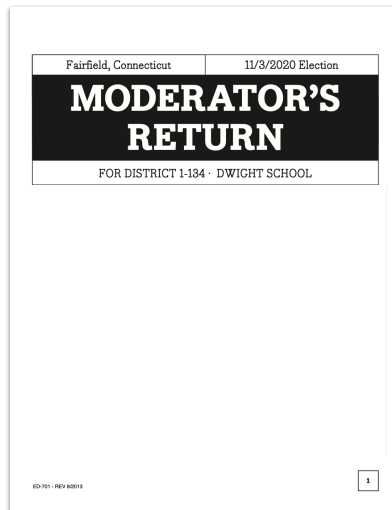
- Workers may be absent for up to 30 minutes with the Moderator's permission
- May fill in for Moderator if the Moderator will be absent; preferentially appoint other certified Moderators
- Moderator may change duties, delegate tasks, reassign workers, or hire / appoint as needed
- May not be a candidate on the ballot at that election

**Page A3**

# Moderator's Duties

## Moderator's Return

- Set up by Registrars to include only options relevant to your polling place
- Fill in every box: header describes who must complete each page
- Multi-district, multi-party primary, and central count absentee will require multiple separate returns



# Moderator's Duties

## Moderator's Diary

You should record:

- Notes about missing/ malfunctioning equipment, and steps you took to correct
- Any disruption of the polls
- Voters needing assistance
- Anything unusual / possible violations
- Time, names, and details!
- Notes are filed as part of official records of election



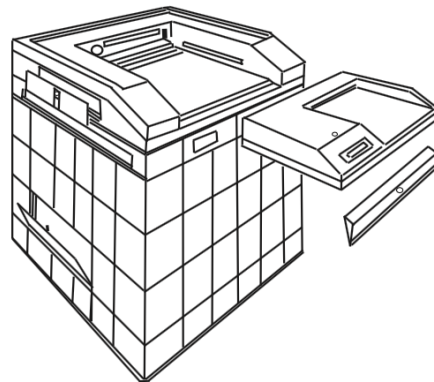
Page B4

# Moderator's Duties

## Setting Up the Tabulator

### Follow detailed setup in handbook

- Unpack and inspect black ballot box; open auxiliary bin door
- Document / remove seal on tabulator bag
- Plug tabulator into battery backup / surge protector through ballot box
- Compare seal numbers to return, slide tabulator onto ballot box rails

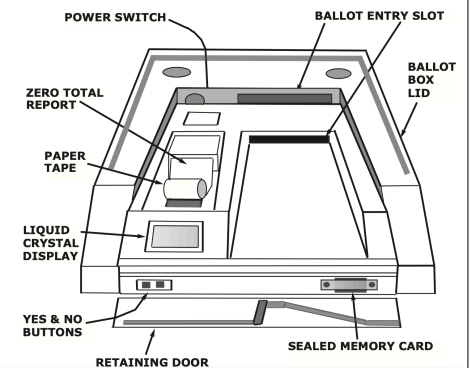


Pages D4-D5

# Moderator's Duties

## Before the Polls Open

- Inspect and sign 3 "zero" tapes, leave last in machine
- Ensure the public counter (LCD screen) reads "0"
- If the tabulator malfunctions or is not set up correctly:  
**Voting Continues**  
 (Ballots go in "auxiliary bin")  
**Notify Registrars**  
**Replace Tabulator** with backup



Pages D4-D5



## Moderator's Duties Before the Polls Open

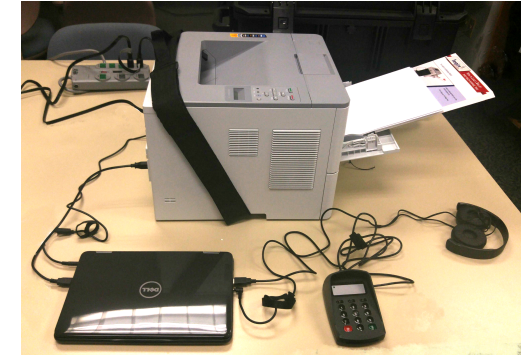
MODERATOR'S RETURN · 11/2/2017 ELECTION · HOMETOWN, CT DISTRICT 1		
<b>CERTIFICATE FOR THE OPENING OF THE POLLS</b>		
TABULATOR CARRYING CASE SEAL(S)	MEMORY CARD SEAL(S) FOR TABULATORS IN USE	BALLOT PACKAGES RECEIVED
<b>MODERATOR</b>		
_____ SIGNATURE	_____ DATE	_____ TIME
<b>ASSISTANT REGISTRARS</b>		
_____ SIGNATURE	_____ SIGNATURE	

Page D4

We, the above signed Election Officials certify that the Moderator appeared at the office of the Registrar of Voters not later than 8 p.m. of the day before the election or primary and received a copy of the "Report for Pre-Election

## Moderator's Duties Before the Polls Open Setting up the IVS Machine

- Plug in printer
- Connect all remaining items to laptop
- Headphones
- Printer cable
- Numerical Keypad
- Load blank paper
- Start up machine
- Follow instructions to print test page (save in diary)



APPENDIX 7

## Moderator's Duties After the Polls Open Voting on the IVS Machine

Election official should:

- Obtain correct ballot for district from Ballot Clerk
- Enter Ballot Access Code (9630)
- Escort voter to IVS location, ask if they want to vote an audio ballot or by touchscreen
- Select proper ballot style
- Load ballot into printer
- Leave area to allow voter privacy

APPENDIX 7

## Moderator's Duties After the Polls Open

Enforce those who may be in the polls

- |  |  |
|--|--|
| ✓ Electors (while voting)  | ✓ Unofficial Checkers & Runners  |
| ✓ Election Officials   | ✓ News Media   |
| ✓ People assisting at elector's request                          | ✓ Student Observers  |
| ✓ Children of elector  | ✓ Bake Sale / ROV-Approved non-partisan activities ( <b>outside voting room only</b> ) |
| ✓ Secretary of the State designees                               |  |
| ✗ Candidates and campaigns                                       | ✗ Electors lingering after finished voting   |
| ✗ Candidates, employer or union representatives assisting voters | ✗ Non-electors seeking to go past the checkers into the voting area                    |

Pages A9-A12



## Moderator's Duties After the Polls Open

### Challenges

Any elector lawfully in the polling place may "challenge" another's eligibility to vote for one of two reasons:

- Identity (challenged voter is not who they claim)
- Lack of residence (challenged voter lives out of district)

The Moderator will consider the challenge and make a ruling: if upheld, the voter's ballot is sealed in an envelope. Use forms 5/6.

Burden of proof is on the person making challenge, who must give a sworn statement.

APPENDIX 2

## Moderator's Duties After the Polls Open

### Provisional Ballots

Available in Federal elections for any who request it:

- For those not on official list, inactive list, and can't be restored by Registrars – and swears they are eligible
- No ID when required ("asterisk voters")
- Voter is challenged, and Moderator accepts challenge

Added to Provisional Ballot Inventory (Form 7) if not on list, name on list marked with "PB" if they are on the list. Provide receipt to provisional ballot voter.

**Tip: Same Day Registration may be a better option for many requesting provisional ballots**

Page E6

## Moderator's Duties After the Polls Open

### Maintain Ballot Box

- Black ballot box should be emptied every 1000 ballots
- Moderator announces to polling place that the ballot box will be emptied
- Move ballots from primary to ballot transfer bag, apply seal, record in return
- Use auxiliary bin: voters should not wait to cast ballots



Page E9

## Early Voting

- New service beginning in 2024; allows voters to appear prior to election to cast a ballot.
- Days / times vary; 8-12 hours per day
- Key differences:
  - Voters checked in on computer (CT Voter Registration System, or voter lookup if system down), not paper
  - Ballot returned in (signed) envelope rather than cast in tabulator
  - Voters may register and vote onsite for general election
  - Ballots sealed and logged at end of each day and returned to secure storage
  - Requires Moderators and other officials per Registrars (flexible)
  - Ballot cannot be rescinded after voting
- No electioneering, privacy, curbside, IVS rules apply as normal.

# Early Voting Forms

The image shows two forms side-by-side. The left form is titled "Affidavit of Delivery and Receipt of Early Voting Ballots: Towns Operating Under an Alternative Storage Plan". It includes a section for the election or primary, a section for the counting official's signature and oath, and a box for unique identifying information. The right form is titled "Dally Early Voting and SDR Tally Sheet\*" and is a table with columns for "Day of Early Voting", "Number of Applicants", "District if Applicable", and "SDR (For Regular General Elections Only) # of Applicants".

# Official Checker's Duties

Normal voting process:

- Ask voter address and name – should read aloud
- Locate on list
- Examine ID
- *If OK:* Mark name, send to Ballot Clerk
- *If not on list or no valid ID:* Send to Assistant Registrar

Voters are considered to have voted when they check in – ensure they can receive ballot and proceed to a voting booth before marking name.

# Official Checker's Duties Connecticut ID Requirements

**Acceptable ID criteria for all voters in State/Local elections, and all voters without an asterisk in Federal elections:**

- Social Security Card or
- Document with Preprinted Name and Photo
- Document with Preprinted Name and Signature
- Document with Preprinted Name and Address

If sent to Assistant Registrar, voter may return after having signed a form

# Official Checker's Duties HAVA ID Requirements

**Additional requirements for HAVA ("Asterisk") Voters**

- Current photo ID with address or a current utility bill, bank statement, government check, paycheck or government document that shows name and address of the elector

Exception: members of armed forces and spouses

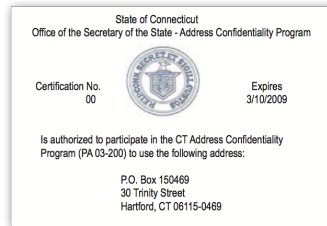
Must advise Assistant Registrar of asterisk if they have no ID

A photograph of a voter list. The list has columns for "ST #", "UNIT", and "NAME". The names listed include \*Smith Michael J, Lycette Kevin R, Evans Carolyn, Liebler Jason R, Giannaras Xan, Fiddes Hugh F, Rivek Frank A, Meader Cand, and Hernandez Sa.

# Official Checker's Duties

## Special Criteria

- "Address confidentiality" – special ID card, does not to provide address
- "Suppressed addresses" (still required to provide ID / address, but not listed) – back of book
- 17 year-olds who will turn 18 before the general election – back of book (primary only)
- "Grand list" voters (for some referenda) – supplied by assessor



Page B16

# Official Checker's Duties

## End of Night

- Count number of voters checked as voting at the polls (do not include absentee)
- Modify number registered (back of checker book) by adding all names on supplemental list, subtracting all transfers out
- Add figures to "Checker's Certificate" on Moderator's Return

MODERATOR'S RETURN - 11/2/2017 ELECTION - HOMETOWN, CT DISTRICT 1

**OFFICIAL CHECKERS CERTIFICATE**

TO BE COMPLETED BY THE OFFICIAL CHECKERS AND ASSISTANT REGISTRARS

SECTION TO BE COMPLETED ONLY AT POLLING PLACE

**A** Total number of names on the official check list at the close of the polls

**B** Total number of names checked on the official check list as having voted in person

SECTION TO BE COMPLETED ONLY AT LOCATION WHERE ABSENTEES ARE COUNTED

Official check list total: (Part A Only)  Checked as voting: (Part B Only)

**OFFICIAL CHECKERS** We hereby certify the above numbers. SIGNATURE \_\_\_\_\_

**ASSISTANT REGISTRARS** We hereby certify the above numbers. SIGNATURE \_\_\_\_\_

Page F5

# Assistant Registrar Duties

## Assist voters who aren't on the Official Checker's list:

1. Check to see if they are inactive
2. Check that they are in the right polling place
3. Ask if they have a registration receipt
4. Contact the Registrars to determine if they should be transferred, added to list, or sent to another location
5. (If voter is ineligible) make provisional ballot / voter reg card available

# Assistant Registrar Duties

## Not on List – Restore from Inactive

Check Inactive list to see if voter is eligible

If present:

- Cross off on inactive list
- Voter completes Voter Registration Application
- Add to supplemental list (with Official Checker) and cross off

Page B7



## Assistant Registrar Duties Additions

- If a Registrar asks you to add a name to the list who was not on the inactive list, you must receive verbal authorization from both Registrars before adding them to the supplemental list.



Page B7

## Assistant Registrar Duties Voter Did Not Show ID

Voter can complete Form 3 if they don't have a valid ID and will be allowed to vote as normal...

### UNLESS

It's a Federal election and the voter has an asterisk next to their name – may only vote by provisional ballot

Page B9

## Assistant Registrar Duties Voter Name Already Crossed Off

- Elector's name already crossed off
- Elector swears he/she has not voted
- Signs form 4
- Permitted to vote
- Mark original name on checklist with "ERR"

Possible to rescind absentee ballot until 10am – contact Registrars to pull original

Page E4

## Assistant Registrar Duties Curbside Voting

- Service for incapacitated voters (unable to get into polling place)
- Both Assistant Registrars act together to:
  - Check voter in
  - Bring ballot in privacy sleeve
  - Assist (if requested)
  - Return ballot to tabulator
- May require extra forms / multiple trips!



Page B11



## Ballot Clerk's Duties

- Provide ballot and privacy folder to each voter
- Direct voter to open voting booth (or accessible system)
- Spoil and reissue ballot when returned by voter

Voters can:

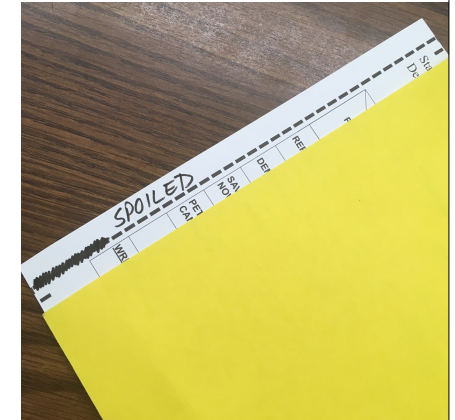
- Get unlimited additional ballots
- Spend unlimited time voting



Page B17

## Ballot Clerk's Duties Spoiling a Ballot

- Slide ballot out of privacy sleeve
- Mark through five bars of "timing chain" and write "spoiled" or "abandoned" and place in envelope without looking
- Issue new ballot to voter



Page B18

## Ballot Clerk's Duties End of Night

- Complete and sign "Ballot Log"

MODERATOR'S RETURN · 11/2/2017 ELECTION · HOMETOWN, CT DISTRICT 1	
BALLOT LOG WORKSHEET	
TO BE COMPLETED BY THE BALLOT CLERKS	
Total number of ballot packages received at the opening of the polls	<input type="text"/>
Total number of ballot packages received <u>after</u> the opening of the polls	<input type="text"/>
Total number of ballot packages opened during the election	<input type="text"/>
Total number of ballot packages unopened at the close of the polls	<input type="text"/>
Total number of loose ballots remaining at the close of the polls	<input type="text"/>
Total number of spoiled ballots	<input type="text"/>
Total number of abandoned ballots	<input type="text"/>
BALLOT CLERKS	
SIGNATURE _____	SIGNATURE _____

Page B19

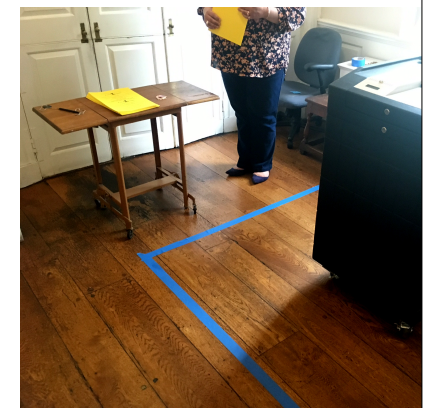
## Tabulator Tender's Duties

### Normal process:

- Voter submits ballot into tabulator
- Returns privacy folder to tab tender
- Receives "I Voted" sticker
- Directed to exit

### Other tasks

- Identify and help correct problems
- Notify Moderator of jams
- Direct voters to use auxiliary bin when tabulator is out of service or ballot rejected
- Return privacy folders to Ballot Clerk (keep one at station)
- "Fleeing Voters"

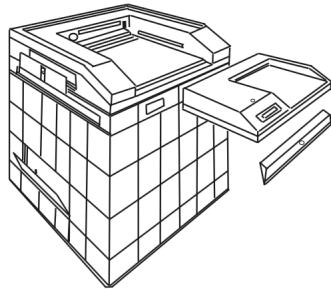


Page B20

## Tabulator Tender's Duties

### Voting in the Tabulator

Place privacy folder on top of any returned / partially exposed ballot.



BALLOT NOT READ - PLEASE REINSERT	POWER FAIL
OVERVOTE	TEST BALLOTS?
BLANK VOTED BALLOT	OK TO FORMAT THIS MEM CARD
COUNTED BALLOT - JAMMED IN READER	MEMORY CARD BAD - PLEASE REMOVE
RETURNED BALLOT - JAMMED IN READER	
INVALID BALLOT - SEE OFFICIAL RACE	

Page B21-B23

## Other Officials

### Head Moderator

In multiple-district towns:

- The Head Moderator compiles and certifies all results from the polling places into a final report
- Oversees recanvass (close/tied vote, discrepancy in returns)
- May have role in pollworker training
- Should familiarize themselves with online reporting system prior to election day

Page B24

## Other Officials

### Absentee Ballot Counters

- May be at the polls or at a central location
- Work in party-matched pairs
- Examine ballot envelopes (for proper signatures and disqualifying problems) and ballots (for voter intent)
- Rely on Moderator to decide any disagreement on how / whether to count ballot
- Fills out "Certificate of Absentee Ballot Count" in Moderator's Return

Page 88-91

## Other Officials

### Absentee Ballot Moderator

- Oversees Absentee Ballot counters at a central location (if used)
- Must keep materials separate for each district, complete individual returns for each
- Unlike polling place, must allow public to observe

Page B24

## Other Officials (Non Early) **Same Day Registration**

- Voters may register and vote on Election Day at a “same day registration” location – have an awareness of the election type, only for general elections (no referenda / primary / special election)
- Similar to Early Voting, though no Moderator – ballots transmitted to AB counting location

Page B24

## Preparing to Close

- Polls close at 8pm
- Those in line permitted to vote – close doors and station a worker at the end of the line
- After last person in line votes, invite any public in to observe canvass procedures

Page F1

## The Canvass

- Checkers count list of those voting
- Ballot clerks count loose ballots and packages
- Moderator attempts to cast any ballots in auxiliary bin, then either:
  - Hand counts remaining ballots
  - “Overrides” remaining ballots on tabulator
  - Returns remaining ballots to Head Moderator (under seal)

**Once started, canvass must be completed!**

Page F2, Appendix 8

## Hand Counted Ballots

- Use “voter intent” standard, even if tabulator would misread
- If intent is unclear for one race, remaining should still be counted
- Make sure voter has not chosen more than the maximum allowed before recording

12	13
Board of Assessment Appeals Vote for Any Two	
<input checked="" type="radio"/> 12A Robert F. Pitt, Jr.	<input type="radio"/> 13A Diana M. Carlino
<input type="radio"/> 12B Linda C. Curtis	<input checked="" type="radio"/> 13B Alfred J. Bernard
12C	13C
<input checked="" type="radio"/> 12D Linda C. Curtis	13D
<input type="radio"/> 12E	<input type="radio"/> 13E

Page F3

# “Unknown Votes”

- “UNK” votes on tape reflect a ballot where a candidate was “cross-endorsed” by more than one party, and the voter filled them in multiple times
- Only counts once

2 United States Senator Vote for One	3 Representative in Congress Vote for One
<input checked="" type="radio"/> 2A Richard Blumenthal	<input type="radio"/> 3A Jim Himes
<input type="radio"/> 2B Dan Carter	<input checked="" type="radio"/> 3B John Shaban
<input checked="" type="radio"/> 2C Richard Blumenthal	<input type="radio"/> 3C
<input type="radio"/> 2D	<input checked="" type="radio"/> 3D John Shaban

```

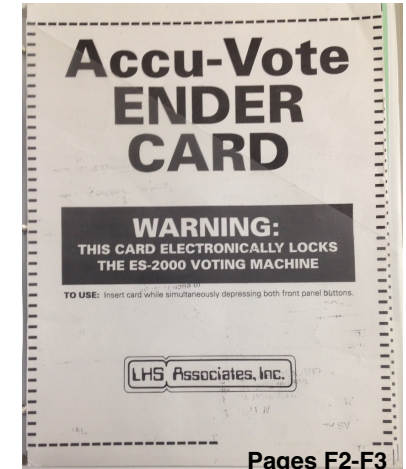
*****
ELECTION RESULTS REPORT
*****
BALLOTS CAST ***** 1537
*****
REP. IN CONGRESS
RACE # 20

BLANKS 58
DONALD DUCK REP 650
DONALD DUCK IND 45
DONALD DUCK UNK 5
DONALD DUCK TOT 700
BUGS BUNNY DEM 550
BUGS BUNNY WKE 100
BUGS BUNNY UNK 50
BUGS BUNNY TOT 700
FOGHORN LEGHORN 53
TWEETY BIRD 25
#WRITE-INS 1
*****
    
```

Page F3

# Closing the Tabulator

- Remove printer cover and unlock ballot box front cover
- Use white or pink “Ender Card” packaged in tabulator case while holding YES and NO
- Result tape will begin printing immediately



Pages F2-F3

# Tabulator Tapes

- Print and sign 3 copies
- First tape (attached to zero tape from morning) returned to town hall
- One copy in ballot transfer bag
- Post one copy at Demonstrator Station for public

```

*****
ELECTION RESULTS REPORT
*****
STATE ELECTION
FAIRFIELD, CT
DATE: 11/02/10
POLL CTR: 5132A04
DISTRICT 5-132
VERSION: 2 COPY: 0
COUNT: 1 SIZE: 128
ACCU-VOTE: 1.96.6
REPORT: USAR 2.2.1
PRECINCT CHECK: 102411
COUNTER CHECK: 22320
TIME: 20:14:03 11/02/10
** PRECINCT: 9132 **
ASSEMBLY 132 OFFS
*****
BALLOTS CAST 906
*****
GOVERNOR & LT. GOVERNOR
RACE # 10
BLANKS 21
FOLEY & BOUGHTON 412
MALLOW & WYMAN DEM 432
MALLOW & WYMAN WKE 15
MALLOW & WYMAN UNK 15
MALLOW & WYMAN TOT 462
MARSH & BOOKER, JR 11
#WRITE-INS 0
    
```

JUDGE of PROBATE  
RACE # 100

```

*****
BLANKS 62
DANIEL CARUSO 444
PAMELA JONES 400
#WRITE-INS 0
*****
BALLOTS CAST BY PRECINCT
PRECINCT QUANTITY
*****
9132 906
*****
ME, THE UNDERSIGNED,
DO HEREBY CERTIFY THE
ELECTION WAS CONDUCTED
IN ACCORDANCE WITH THE
LAWS OF THE STATE.
    
```

SIGNATURE: *Sharmain S. Fuller*

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# Write-In Votes

- Examine the bottom row on ballots in the write-in bin
- Record votes for all registered write-ins and for candidates on the ballot
- Ignore candidates who aren't on the ballot or the write-in list
- Don't re-count the races where voters didn't write anyone in
- If cross-endorsed candidate is written in, count vote as “unknown party”

State of Connecticut Official Ballot		Redding Connecticut		State Election		November 8, 2016	
OFFICE	1 Pratt Vote for One	2 United States Senator Vote for One	3 Representative in Congress Vote for One	4 State Senator Vote for One	5 State Representative Vote for One	6 Register of Voters Vote for One	7 Judge of Probate Vote for One
DEMOCRATIC PARTY	<input type="radio"/> 1A Clinton and Khan	<input type="radio"/> 2A Richard Blumenthal	<input type="radio"/> 3A Jim Himes	<input type="radio"/> 4A Caroline Curry	<input type="radio"/> 5A Bonnie Troy	<input type="radio"/> 6A Joanne L. Parlman	<input checked="" type="radio"/> 7A Sharon Wicks Darfield
REPUBLICAN PARTY	<input type="radio"/> 1B Trump and Pence	<input type="radio"/> 2B Dan Carter	<input type="radio"/> 3B John Shaban	<input type="radio"/> 4B Toni Buscher	<input type="radio"/> 5B Adam Denby	<input type="radio"/> 6B Amy Abbott	<input type="radio"/> 7B Daniel O'Grady
WORKING FAMILIES PARTY	<input type="radio"/> 1C Richard Blumenthal	<input type="radio"/> 2C	<input type="radio"/> 3C	<input type="radio"/> 4C	<input type="radio"/> 5C	<input type="radio"/> 6C	<input type="radio"/> 7C
INDEPENDENT PARTY	<input type="radio"/> 1D	<input type="radio"/> 2D John Shaban	<input type="radio"/> 3D John Shaban	<input type="radio"/> 4D	<input checked="" type="radio"/> 5D Adam Denby	<input type="radio"/> 6D	<input type="radio"/> 7D
LIBERTARIAN PARTY	<input type="radio"/> 1E Johnson and Wild	<input type="radio"/> 2E Richard Line	<input type="radio"/> 3E	<input type="radio"/> 4E	<input type="radio"/> 5E	<input type="radio"/> 6E	<input type="radio"/> 7E
GREEN PARTY	<input type="radio"/> 1F Starr and Garika	<input checked="" type="radio"/> 2F Jeffery Resall	<input type="radio"/> 3F	<input type="radio"/> 4F	<input type="radio"/> 5F Bonnie Troy	<input type="radio"/> 6F	<input type="radio"/> 7F
WRITE IN VOTES	<input checked="" type="radio"/> 1G Wild	<input type="radio"/> 2G	<input checked="" type="radio"/> 3G Mickey Mouse	<input type="radio"/> 4G	<input type="radio"/> 5G	<input type="radio"/> 6G	<input type="radio"/> 7G

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# What to Bring Back

- Moderator's Return  
(Complete each page and ensure signatures are in place before dismissing workers)
- Official checklists
- Moderator's Diary
- Voted Provisional or Challenged Ballots (Sealed)
- All voter-signed forms
- Voted ballots and tabulators  
(May be locked in secure location per Registrar direction)



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# Securing Materials

- Clearly mark and seal ballot containers
  - Machine counted ballots
  - Write-in ballots
  - Auxiliary bin / hand count ballots
  - Absentee ballots
  - Spoiled / abandoned ballots
- Seal tabulators
- **Write seal numbers in Moderator's Return**
- Organize materials to prevent surprise or confusion in a recanvass



Page G1

# Moderator's Return

MODERATOR'S RETURN · 11/2/2017 ELECTION · HOMETOWN, CT DISTRICT 1

**CERTIFICATE FOR THE CLOSING OF THE POLLS**

We, the undersigned Election Officials certify that after the polls were closed, the voting tabulator was closed and secured against further voting in accordance with the voting procedures in the Moderator's Handbook, Appendix D.  
We further certify that the memory card and seal in the front of this tabulator had been taken.  
We further certify that the Moderator had all remaining ballots that were eligible to be counted by tabulator over the tabulator by programming.  
We further certify that the tabulator had been sealed, checked, and sealed with seal(s).  
We further certify that any labels which were removed from the tabulator.  
We further certify that the number on the pollbook that matches the number of the number of tabulator and election day log matches or is equal to the number of the number.  
Once all items are ready, seal(s) and the seal(s) are ready to be taken and all items are ready to be taken.

TABULATOR MEMORY CARD SEAL(S)	TABULATOR CARRYING CASE SEAL(S)
BALLOT TRANSFER CASE SEAL(S)	BALLOTS READ BY TABULATOR AT THE CLOSE OF THE POLLS Total:

MODERATOR

SIGNATURE

ASSISTANT REGISTRARS

SIGNATURE

SIGNATURE

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# Moderator's Return

MODERATOR'S RETURN · 11/2/2017 ELECTION · HOMETOWN, CT DISTRICT 1

**POLLING PLACE TALLY SHEET**

CANDIDATE NAME OR OFFICE/QUESTION	BALLOT POSITION	TABULATOR	WRITE-INS	HAND COUNT	TOTAL
<b>Supreme Leader</b>					
Kang	DEM				
Kodos	REP				
Lisa Simpson	WFP				
Lisa Simpson	IND				
Lisa Simpson	UNK				
Ned Flanders	Write In				

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